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**P&G**

December 19, 2003

The Procter & Gamble Company  
Ivorydale Technical Center  
5299 Spring Grove Avenue  
Cincinnati, OH 45217  
www.pg.com

**VIA TELEFAX (703) 746-4060**

Office of Initial Patent Examination  
Commissioner for Patents  
P.O. Box 1450  
Alexandria, VA 22313-1450

RE: P&G Case CM2500MC  
Application Serial No. 10/631,158  
Inventor: Louis John Viltro, et al.  
Conf. No. 7547  
Filed: July 31, 2003

Dear Sir or Madam:

On July 31, 2003, we submitted our Patent Application for P&G Case CM2500MC, Application Serial No. 10/631,158. Included with that application filing was a Utility Transmittal, Fee Transmittal, Specification and Abstract, signed Declaration, Declaration of Facts and a return postcard.

On October 27, 2003, we received the Filing Receipt and a Notice to File Missing Parts of Nonprovisional Application. The Notice to File Missing Parts requires that we file a fully signed Declaration to include the signature of inventor Gregory Martin Gressel. However, the Declaration of Facts that we filed with the original utility application details our efforts to contact the inventor, Gregory Martin Gressel, which to date, has proved unsuccessful. This Declaration appears to not have been considered with the utility application.

At this point, we are faxing a copy of the Declaration of Facts so that it may be considered and become a part of this application.

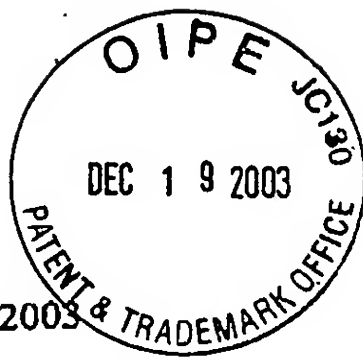
Please advise as to what, if anything, is needed to correct this. The due date for the Notice to File Missing Parts is December 27, 2003.

Thank you in advance for your help with regard to this matter.

Sincerely,  
The Procter & Gamble Company

Jennifer Schmidt  
Patent Administrator  
Intellectual Property Division  
Fabric & Home Care

Attachments



May 21, 2003

Gregory Martin Gressel  
650 Flagstaff Drive  
Cincinnati, OH 45215

Re: P&G Patent Application

Dear Mr. Gressel:

The purpose of this letter is to request your cooperation in executing documents related to a P&G patent application entitled Process For Making Pouches in which you are named as an inventor. I have been unable to locate you within P&G and assume therefore that you have left your employment with the company. If I am wrong in this assumption please inform me.

I will be entering the aforesaid patent application in the US Patent Office for full filing shortly. It was originally filed provisionally in the US Patent Office in January, 2001 and then in the PCT in January, 2002.

Enclosed are two copies each of the US Oath and Declaration and Global Assignment. Please sign and date both copies of each document, as indicated. The Global Assignment requires your signature be notarized. The places for your signature and the notarization are clearly marked. A notary public can be found at most financial institutions and bureau of motor vehicles offices. You could also meet with me for this purpose if you would prefer. I am located at Miami Valley Laboratories, which may be convenient for you to travel to.

Once executed please return the documents to me using the enclosed pre-paid Fed Ex mailer. Please do not hesitate to contact me if you have questions or experience any difficulty in fulfilling my request.

Thank you in advance for your cooperation.

Sincerely,

Bridget M. Strobl  
Paralegal/Administrator  
Intellectual Property Division  
Fabric & Home Care  
The Procter & Gamble Co.  
513/627-2996  
513/627-0375 (fax)  
strobl.bm@pg.com

June 24, 2003

Gregory Martin Gressel  
650 Flagstaff Drive  
Cincinnati, OH 45215

Re: Documents shipped for signature May 21, 2003

Dear Mr. Gressel:

On May 21, 2003 I shipped documents to you, related to a patent application on behalf of P&G, in which you are named as an inventor.

I have no record of a response from you, nor have I received back the executed documents. I tracked the Fed-Ex shipment and learned that the package was delivered to your address and signed for on May 22, 2003.

Please contact me at the telephone number below to let me know when I can expect to receive the executed documents from you, or let me know if there is a problem in doing so.

Thank you for your time and attention to this matter.

Sincerely,

Bridget M. Strobl  
Paralegal/Administrator  
The Procter & Gamble Co.  
Intellectual Property Division  
Fabric & Home Care  
513/627-2996  
strobl.bm@pg.com

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Date In Mo. Day Year 7 31 03	Day of Week Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input type="checkbox"/>	Postage \$ 17.85	Delivery Attempt Mo. Day	Time <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Employee Signature
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PRESS HARD. You are making 3 copies. FOR PICKUP OR TRACKING CALL 1-800-222-1811 www.usps.com					



Received: Continuation Patent Application Filed Under 1.53(b) of  
Louis John Viltro et al.  
Express Mailing Label No. EV 322814915 US  
Mailed July 31, 2003

Comprised of: Utility Transmittal: Original + copy; Fee Transmittal: original  
+ copy; Specification & abstract - 19 pgs.; Declaration - 10  
pgs., signed; Return postcard; **DECLARATION OF FACTS**  
Authorization to charge Deposit Account for all required fees

Case CM2500MC  
AEM/bms

22241 U.S. PTO  
10/631158  
07/31/03

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